

## MELLOR PARISH COUNCIL

Minutes of the Meeting held on 3<sup>rd</sup> April 2025 which commenced at 19.02 pm at the  
Methodist Church, Mellor Lane, Mellor

**Present** Cllrs: Bernard Murtagh Chair, Jennifer Proctor Vice Chair, Claire Batty, Ian Flaherty, John Fletcher, Sharon Hughes, Susan Outhwaite, Clerk and 3 Members of the Public.

1. Apologies for absence were received from:  
**Cllr Walsh sent his apologies due to illness and Cllr Dickinson-Gater who had a work commitment at the Yard – both were accepted.**
2. To receive declarations of pecuniary or personal interest.  
**None**
3. Adjournment for the Public session (max 5 mins per person) maximum 15 minutes.  
Members of the public are welcome to attend and may address the Council during the formal meeting under Public Participation.  
**A resident from Branch Road, Mellor Brook attended to advise Council and raise concerns on the intended 121 houses to be built off Branch Road.**
4. Reports
  - 4.1 County Council **NONE (update after the meeting finished)**
  - 4.2 Borough Council **NONE**
5. Governance  
**Council resolved to adopt Model Standing Orders 2022 as amended.**
6. The Minutes of 6<sup>th</sup> March 2025 **were approved and signed by the Chair.**
7. Update on matters arising since the last Minutes.  
Clerk advised a £500 grant from RVBC for VE celebrations had been received.  
Still awaiting an invoice from RVBC for Grass Cutting and a quote for the area at the Village Hall  
Clerk advised the Govt Gateway Password would not allow access to reclaim the VAT nor access PAYE.  
Several telephone calls with HMRC but remains unresolved.  
Clerk advised the following application had been received by email just prior to the meeting and would circulate to Council:-  
**3/2025/0174, The Rann Saccary Lane Mellor BB1 9DL**  
Proposed two-storey side extension, single storey rear extension and fenestration alterations to the western and southern elevations
8. To consider any Planning Applications previously circulated to Council:  
**3/2025/0207 Lower Abbott Bungalow Abbott Brow Mellor BB2 7HT**  
Proposed Replacement Driveway **No comment**
9. Invitation to Review and Discuss Development Proposal – 121 Dwellings at Land off Myerscough Smithy Road, Mellor Brook  
**The Chair read the email received from Pegasus Group inviting Mellor, Balderstone and Samlesbury PCs. 4 Cllrs have expressed they will attend**
10. Finance  
**Council approved the Lloyds bank balance £30,425.64 and payments.**
  - 10.1 Payments by bank transfer.
    - a. Easy websites March 36.96 DD
    - b. Clerk salary Standing Order 2<sup>nd</sup> of the Month March M Russell £866.84
    - c. Handyman Standing Order 2<sup>nd</sup> of the Month March T Sturgess £188.00
    - d. Bank Service Charges £4.25 Community Banking 18<sup>th</sup> March 2025
  - 10.2 **Council approved to make the following payments:**
    - a. £209.16 Clerk backdated pay rise July 2024 in line NALC Local Government Services Pay Agreement
    - b. £300 Mellor Community Association for VE Celebration sponsorship
11. MCA request permission to hold an event with alcohol on 17<sup>th</sup> May 2025  
**Clerk advised all was in order and Council resolved to give their permission.**  
Council agreed the Annual Parish Council Meeting will be held on **Tuesday 6<sup>th</sup> May 2025 at 6.00 pm at Mellor Methodist Church due to Polling Day.**  
The Meeting concluded at 19.53